

**Minutes of CANR SAC Meeting  
January 6, 2016**

Present- Terri Badgley, Christian Kapp, Sharon Reasoner, Rene Wilson, Heather Miller

Absent- Dave Main, Colin Philippo, Sandie Litchfield, Ellen Schueller

Meeting called to order 3:01 pm

Approved December minutes

**January staffer of the month-** Heather Lenartson-Kluge. Rene mentioned that there are no more nominations after February. Rene will follow up with Kris Hynes to see if it is possible for her (Rene) to inform chairs/directors about awardees. Terri mentioned that perhaps we should also have chairs/directors pass along staffer of the month requests as well to their respective faculty lists.

**Old Business**

- **Awards-** Plaques have been awarded for Outstanding Staff and Team member awards and letters have been sent. Sharon will send out letters to the other nominators, thanking them and also letting them know that they can resubmit again next year.
- **MSU Women's basketball-** Heather has only received 28 requests for tickets, another CANR wide email will be sent. It was discussed to only focus on weekend games next year, as the weekend game this year had more requests than the weeknight.
- **Toys for Tots-** Another successful year. Monetary donations up 94%, toy donations up 5%. Plans are in the works to be involved with the CANR tailgate next fall. (2016)

**New Business**

- **Zone 4 vacancy-** It was decided to make this a 3 year term. So instead of the term ending on August 2017, it will end on August 2019. Terri will communicate with the department chair of animal science, Dr Janice Swanson, to see if there a staff member we could reach out to and ascertain their interest in serving on the committee.
- **Deans search update-** Search committee is in the process of formalizing the recommendation to the provost.
- **April Awards reception-** Discussed the need to make sure we (SAC) will all be present at the reception.

**CANR Update-** Tabled

Meeting adjourned at 3:46 pm

Minutes transcribed by: Christian Kapp